

EMPLOYEES' STATE INSURANCE CORPORATION
"PANCHDEEP BHAVAN"
5/1, GRANT LANE: KOLKATA - 700 012



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e-mail: join5279@dataone.in
WEBSITE www.esicwestbengal.org

C/INS.III /41 41 026047 001 1001

Dated: 05/08/2010

To M/S. ✓ TECHNO ENGINEERING.
C/O MC NALLY BHAAT ENGINEERING CO. LTD. ADDA
INDUSTRIAL AREA, KANYAPUR, P.O. R.K. MISSION,
ASANSOL, BURDWAN-713305..

Subject: Coverage of B.O./S.O./H.O. etc. - Allotment of Sub-Code No. - reg.

Dear Sir/Madam,

It is to inform that on the basis of the information furnished by you vide your letter No. Nil Dated 27/7/10 your Branch Office/Sales Office/Head Office details of which are given below is found amenable to covered under ESI Act 1948 with effect from 20/07/2010(provisionally). In order to facilitate compliance under the ESI Act, your said Branch Office has been allotted Sub-Code No. **41 41 026047 001 1001**.

Name & Address of the office in West Bengal	No. of Employee	Nature of business	Name & Designation of officer at Kolkata unit
TECHNO ENGINEERING. WARD NO-15, HOLDING NO- 71/126 OF KANTHALA, 2 NO- BASUDEVPUR, TRIBENI, HOOGHLY.	5	MAINTAINING OF AVIATION LIGHT OF CHIMNEY.	JAGANNATH BHUNIA.

- 1) Your office has been attached to, TRIBENI Branch Office situated at Kalna Road, Tribeni, Hooghly and you may contact the Manager of the Branch Office who would render all possible assistance in discharging your obligations under the Act and Regulation made there under. All your employees are also attached to above Branch Office for claiming benefit as per Provision of the Act.
- 2) You are requested to comply with the provision of the Act, and Rules/Regulation made there under as below :-
 - a) To submit Declaration Forms in respect of employees working in your office, at branch Office, and register them /their family members in accordance with Regulation 11,12 & 14, 15-A of the ESI (General) Regulations 1950.
 - b) To deposit employee's and Employer's share of contribution as per ESI Act, 1948 (as amended) and to maintain and submit returns of contribution on Form-5 with immediate effect at respective ESI Branch Office.
 - c) To calculate contribution in r/o. each employee as per provision of Rule 51 of ESI (Central) Rules, 1950, as amended from time to time, on the wage paid/payable to each employee for every wage period.

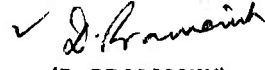
The present rate of contribution is as follows :

- I. Employee's share (rounded to next higher rupee) @ 1.75% of total wages paid/payable
II. Employer's share (rounded to next higher rupee) @ 4.75% of total wages paid/payable

- d) To produce/provide at your Branch Office/Sales Office/Head Office all relevant documents/informations and afford necessary facilities to the Insurance Inspector or any other authorized officer of the corporation for inspection Under Section 45 of the ESI Act. 1948(as amended).
- e) To maintain record as per ESI regulations as amended such as
- I. Employees' Register under Regulation 32.
 - II. Accident Register under Regulation 6
 - III. Inspection Book under Regulation 102 A etc. for you office in Kolkata.
- f) The allotted Sub Code no. **41 41 026047 001 1001** may be used in all communications sent to this office and in all forms and Returns to be submitted in future.
- 3) Kindly ensure all other compliance as required under the Provisions of ESI Act and Rules/Regulations made there under in r/o. your Branch Office in West Bengal.

Receipt of the letter may please be acknowledged.

Yours faithfully,


(D. PRAMANIK)
ASSTT. DIRECTOR

Copy to:

1. M/S.TECHNO ENGINEERING.
WARD NO-15, HOLDING NO-71/126 OF KANTHALA, 2 NO- BASUDEVPUR, TRIBENI, HOOGHLY.
2. THE BRANCH MANAGER, BRANCH OFFICE TRIBENI . He is requested to ensure submission of D.Fs & Issue of T.ICs/PICs.
3. INSURANCE INSPECTOR HOOGHLY ZONE
4. EDP SECTION, R.O. KOLKATA, compliance will be made from TRIBENI as per declaration of the Employer.
5. GUARD FILE

ASSTT. DIRECTOR